



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

EXECUTIVE COMMITTEE MEETING MINUTES

March 30, 2009

Approved
8/3/09

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/CONSULTANTS
Carla Bailey, <i>Co-Chair</i>	Al Ballesteros	Miki Jackson	None	Jane Nachazel
Anthony Braswell, <i>Co-Chair</i>	Whitney Engeran-Cordova	Dean Page		Jim Stewart
Eric Daar	Jeff Goodman			Craig Vincent-Jones
Nettie DeAugustine	Angelica Palmeros			
Michael Johnson	Fariba Younai			
Lee Kochems				
Brad Land				
Mario Pérez				
Kathy Watt				

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Agenda, 3/30/2009
- 2) **Minutes:** Executive Committee Meeting, 2/2/2009
- 3) **Minutes:** Executive Committee Meeting, 3/2/2009

1. **CALL TO ORDER:** Mr. Braswell called the meeting to order at 10:05 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 2/02/2009 Executive Committee Meeting minutes (*Passed by Consensus*).
MOTION #3: Approve the 3/02/2009 Executive Committee Meeting minutes (*Passed by Consensus*).
4. **PARLIAMENTARIAN REMARKS:** There was no report.
5. **PUBLIC COMMENT, NON-AGENDIZED:** There were no public comments.
6. **COMMISSION COMMENT, NON-AGENDIZED:** There were no commissioner comments.
7. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
8. **CO-CHAIRS' REPORT:** There was no report.
9. **EXECUTIVE DIRECTOR'S REPORT:** There was no report.
10. **OAPP REPORT:**
 - Mr. Pérez reported the balance of the Part A award should arrive in mid-April. The Part B award notice should be received the following month.
 - The YR 19 recommendations effective 6/1/2009 are not finalized, but should be consistent with Commission allocations.

- OAPP sent Health Deputies a memorandum the prior week as part of a series to keep them apprised of RFPs and “issues beyond OAPP’s control” that impact timelines. It specifically pertained to anticipated shifts to the YR 19 Medical Outpatient portfolio. A similar appraisal was done for Case Management a few weeks prior. The two account for most allocation changes.
 - HIV Counseling/Testing (HC/T) recommendations are in County review. Health Education/Risk Reduction, about 6% larger than HC/T, will be completed next. Both are being extended monthly. A written update is being sent to providers.
 - Mr. Pérez said the FY 2009 RFP timeline being developed is a draft and should not be used too proscriptively to plan other processes. OAPP staff demands impact internal operation, e.g., RFP work involves convening review panelists, collecting applications and so on. RFPs may be moved back to accommodate new information or forward due to external factors, e.g., some HIV Outpatient Caucus meeting input on indicators is now being incorporated.
- A. **PBCM Presentation to Commission:** There will be a presentation on Performance-Based Contract Monitoring at the April 2009 Commission meeting.

11. HIV EPIDEMIOLOGY REPORT:

- Mr. Vincent-Jones said the Commission worked with Assemblyman John Perez’s office, SB 1184 (CD4 reporting) co-sponsors and Kaiser to revise AB 1045, which was billed as SB 1184 “clean-up” but actually undercut CD4 reporting. Assemblyman Perez had sponsored AB 1045 without being aware of its consequences. His office has agreed to revisions. Kaiser has not responded to proposed revisions, but tentatively agreed to them in a phone conversation.
- As a consequence of the discussions, the Commission has asked state legislative counsel to review whether SB 699 has sufficient enforcement to ensure re-reporting of code-based cases as named reports, which also could be an issue with Kaiser.

12. PREVENTION PLANNING COMMITTEE (PPC) REPORT:

- Mr. Kochems reported Thursday’s meeting at St. Anne’s, 12:00 to 4:00 pm, would address Standards and Best Practices Committee recommendations on individual interventions and the JPP Public Policy Docket.
- The new Latino Task Force was having its first meeting that day.
- The Annual Prevention Report to the CDC, a progress report, has been approved and submitted.
- The PPC continues to seek additional candidates to represent the body on the Commission.

13. CONSUMER CAUCUS REPORT:

A. **Empowerment/Mobilization Conference:**

- Mr. Page reported about 35 consumers attended the all-day training. Presentations were well received. He noted some interested consumers did not attend due to travel considerations.
- Mr. Vincent-Jones said 70 people had RSVPd, but smaller attendance allowed more question time. He and Julie Cross agreed that information would be better split into two sessions with Ms. Cross presenting in each SPA.

- B. **SPA 4 “Meet the Grantee” Meeting:** One meeting is scheduled for 5/2/2009 at the West Hollywood Park Auditorium. There may be a second meeting on the east side of the SPA if there are sufficient RSVPs to warrant it.

14. STANDING COMMITTEE REPORTS:

A. **Priorities and Planning (P&P):** Ms. Watt noted the Committee would have nothing new until their next meeting 3/31/2009.

1. **Annual Financial Reports:** Dave Young will present the reports at the April 2009 Commission meeting.
2. **Minority AIDS Initiative (MAI):** The Subcommittee would meet later that day.
3. **FY 2009 Allocations:**
 - OAPP is unable to expend the 2% FY 2009 allocation for Benefits Specialty. The Co-Chairs will recommend the P&P unspent contingency plan return the funds to Psychosocial Case Management with a directive to use the funds for Benefits Specialty purposes in preparation for the FY 2010 allocation.
 - Ms. DeAugustine preferred a flexible plan as some providers have more hiring restrictions than others. Those who cannot identify Benefits Specialty staff could refer to those who can.
 - HRSA approved Technical Assistance request for the new Medical Care Coordination service category, and assigned Donna Yutzy. A conference call was scheduled for 3/31/2009. The Commission first requested TA on Advisory Committee and service definition development, joint Commission-OAPP activities, but additional work will now focus on the broader RFP development.
 - Mr. Vincent-Jones said the Commission would be developing service definitions for all categories. That should reduce time in the future to develop scopes of work based on them.

- ➡ Ms. Watt has identified six EMAs with similar allocations and has requested information on their RFP processes. Mr. Vincent-Jones invited her to join the Procurement Work Group and present information there.

4. **FY 2010 Priorities and Allocations:**

- Mr. Vincent-Jones reported P&P will develop separate SPA 1 allocations prompted by a Board motion and subsequent OAPP report back to the BOS that they were developing a new service model.
- The process for overall Priority- and Allocation-Setting continues on schedule.

B. Standards of Care (SOC):

1. **Grievance Policy and Procedure:** This will probably be opened for public comment at the April Commission meeting.
2. **Standards Publication:** Work is proceeding on design with an anticipated publish date in May or June 2009.
3. **Comparative Effectiveness Research (CER):**
 - Mr. Vincent-Jones reported significant opportunities have opened very quickly, primarily through NIH. Mr. Pérez said a Public Health team is reviewing HIV-specific opportunities for NIH challenge grants.
 - Ryan White requires planning councils to evaluate service effectiveness, and the Commission has a methodology to be implemented in 2009. The Continuum of Care also lends itself to CER modeling.
 - The Commission submitted a concept paper to the County for approval to apply. It compares oral health clinical pathways, based on the Continuum of Care, in a CER pilot for community settings. The HIV Epidemiology Program and the UCLA School of Dentistry will be partners.
 - CER and Information Technology (IT) are the new key Public Health themes. Deborah Parham, Associate Administrator, HIV/AIDS Bureau (HAB) was appointed to the federal Coordinating Council for Comparative Effectiveness Research, so it is anticipated that HRSA will be creating CER initiatives.
 - Public Health hired a Chief Science Officer, a national CER expert with an IT background. Dr. Jonathan Fielding is also testifying for Congress on CER.
4. **Benefits Specialty:**
 - Julie Cross, Benefits Consultant, will present on the service definition at the 4/2/2009 SOC meeting and the April 2009 Commission meeting along with clarifying revisions to the Benefits Specialty and ADAP Enrollment standards to be opened for public comment.
 - Regarding questions, Mr. Vincent-Jones said benefits specialists should help clients navigate the public benefits system as case managers do with the internal system. Ms. Cross is available for some questions and Vicky at AIDS Service Center, some APLA staff and some AHF staff are other current resources.
 - Ms. Cross is developing basic training for case managers and advanced benefits specialty certification training. She will be developing more policy briefs, like the Medicare Part B Policy Brief now being used statewide, to address common problems.

C. Joint Public Policy (JPP):

- Joint Prevention Planning Committee (PPC)-Commission talks continue and the PPC is receiving the Public Policy Docket.
- Mr. Vincent-Jones said the state had planned to wait until 4/1/2009 to see if Stimulus Act funds would offset budgeted Medi-Cal cuts, but now are going forward with cuts that include eliminating optional benefits and reducing In-Home Health Services (IHHS). Ms. Cross is preparing a policy brief.
- Ms. Jackson reported the State has allowed AHF to continue Positive Healthcare at its own expense for the time being. She suggested the Commission write a letter supporting similar programs that help clients access services.
- Ms. Watt noted Ryan White sunsets 9/30/2009. Based on her recent visits to Washington, D.C., reauthorization is needed by 5/1/2009 or health care reform will take precedence resulting in a disruptive, last minute one-year extension. Three-year extension with four technical changes has the support of Senators Feinstein and Boxer and a 170-signature letter.
- Ms. Jackson noted AHF prefers rewriting the Ryan White Act especially to better link testing to care, but they and Housing Works are the only providers who feel there is sufficient time to effectively rewrite the legislation.
- Mr. Vincent-Jones expressed concern that planning councils be maintained as they are currently in the extension, and there was some discussion nationally that without specific language extending them, they may not be mandated. He had spoken with OAPP staff and had been assured that the extension language will ensure that everything is maintained as is, unless there is specific language that changes it, but that OAPP promised to follow-up and ensure that is the actual understanding. Mr. Vincent-Jones cautioned the Commission to continue to monitor the issue.
- ➡ Ms. Watt will email Kyle Baker, OAPP, and Mr. Vincent-Jones to coordinate support for Reauthorization.
- ➡ Ensure EMA and TGA planning councils are maintained in the Reauthorization proposal.
- ➡ Coordinate with other communities to educate consumers/providers about and advocate against budgeted Medi-Cal cuts.

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1. **Early Treatment for HIV Act (ETHA):**

- Mr. Vincent-Jones reported ETHA was introduced a couple weeks prior and may pass this year. He and Mr. Baker are working on a five-signature support letter from the Board and Ms. Cross is working on an ETHA policy brief.

D. **Operations:** There was no March 2009 meeting.

1. **Member Nominations:** There are no current nominations due to the meeting cancellation.

15. **NEXT STEPS:** There were no new items.

16. **ANNOUNCEMENTS:** There were no announcements.

17. **ADJOURNMENT:** The meeting was adjourned at 11:45 am.